



# St. Rose of Lima Catholic School PTO Committees

\* **Committee members do not attend PTO Exec Meetings. They will receive information and instruction from the PTO Committees Chair regarding their respective event and committee meetings if necessary.**

\*\* **In addition to committee members, Chairs are needed for these events. More than one chair per committee is permitted.**

**Parent Volleyball Tournament (September):** Work with the PTO to organize the annual parent volleyball tournament. This event allows parents to kick off the school year by getting to know fellow parents, have a friendly competition and raise money for their PTO. Committee members will work with sponsors, team captains, and coordinate open gym and bracket schedule.

- To note: This is a two-day event beginning on Friday evening and concluding on Saturday afternoon. Dates TBD in early/mid-September.

**Pumpkin Patch: (October):** Committee responsible for executing the St. Rose pumpkin patch. Tasks include working with parent volunteers to coordinate set up, sales dates, parent volunteers and a pumpkin patch photo day.

- Pumpkin order and delivery is coordinated by Administration. Date to unload and set up patch to be determined by Exec Committees Chair, Admin and Pumpkin Patch Chair(s).

**Halloween Festival (September/October):** This is our Annual Fall (Halloween) school fundraiser. The Halloween Festival Committee relies heavily on parent involvement to ensure we have fun and successful event! Committee members will meet to discuss theme décor, booths, entertainment, and food. Committee members will lead class parent volunteers in day of festival set up, decorating, and directing volunteers to booths/events. Families will be asked to sell raffle tickets as well as to have at least 1 parent volunteer for a minimum of 30 minutes during the festival. Day of volunteer opportunities will be made available through Sign Up Genius.

**Grandparent Days (November):** Committee of volunteers needed during 2-day event to help with hosting/serving Grandparents Day refreshments. Volunteers may sign up for this committee even if they can only commit to one day.

**GALA Basket & GALA Art Project Coordinator (December/January):** The SRL GALA is an **adult only** dinner and auction designed to raise funds for the school. **Art Project & Basket Coordinator** duties include:

- Work with Admin to determine Project/Basket needs
- Coordinate with teachers and class volunteers on date/time for students to create the art project and collect basket themed items

**Used Uniform Sale (January/February & May/June):** Coordinate uniform collection (Jan/May) and Used Uniform Sale (Feb/June). Duties include organizing collection dates, sorting of uniforms, confirming dates of sale, sale setup/breakdown and coordinating sale volunteers.