



# ST. ROSE OF LIMA

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## CATHOLIC SCHOOL

*Returning to Learning*

*2021-2022*

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**Developed by:**

St. Rose of Lima Catholic School and  
the Archdiocese of Galveston-Houston Catholic Schools Office

**Adapted in part from the works of:**

The Diocese of Corpus Christi - COVID-19 Preparing for the Future AND  
Andrew M. Greeley Center for Catholic Education School of Education  
Loyola University Chicago Leading with Hope

## **OVERVIEW**

This planning tool is intended to be fluid (a living document) as it is designed to reflect the latest information from national, state, and local public health experts regarding COVID-19 disease transmission and mitigation strategies. The information contained within is subject to change at any time as new information emerges from the Center for Disease Control (CDC) and the Texas Department of State Health Services (Texas DSHS) and in accordance with updated guidance from the Texas Catholic Conference of Bishops Education Department (TCCBED), the Archdiocese of Galveston-Houston, and our local government and county health departments.

St. Rose of Lima Catholic School has prepared three models in planning for the 2021-2022 school year, in preparation for the ongoing pandemic. The school will adapt each model to make specific adjustments based on the individual needs of each grade level. In each of these models, the goal and focus is to deliver the rigorous St. Rose education you are accustomed to during a normal school year.

### **LEARNING MODELS**

**ON - CAMPUS LEARNING:** School is conducted with all students on campus while regarding social distancing guidelines and mitigation measures in place at the time.

**HYBRID LEARNING:** School is conducted with both on campus and off campus instructions. If a certain student class is required to quarantine after possible positive exposure, this mode of learning is employed. The quarantined class learns remotely and the rest of the school remains on campus.

**REMOTE LEARNING:** School is conducted remotely with students in their individual homes and faculty and staff on campus. This mode of learning is employed for state closures.

## **PRIOR TO ARRIVING ON CAMPUS**

- Parents should check their child's temperature each morning to ensure no fever is present. Faculty and Staff will be required to check their own temperature each morning prior to arriving on campus.
- If a student, faculty, or staff member has any symptoms of COVID 19, he/she should stay at home until symptom free.

The following are all known symptoms of COVID -19:

- Cough
  - Shortness of breath
  - Difficulty breathing
  - Chills
  - Repeated shaking with chills
  - Muscle pain
  - Nausea or vomiting
  - Headache
  - Sore throat
  - Loss of taste or smell
  - Diarrhea
  - Feeling feverish/ Measured temperature greater than 100° Fahrenheit
- We ask that children and staff stay home if they have a strong reason to believe their symptoms could be related to the virus. We ask that you err on the side of caution and use good judgement at all times.

## DECIDING WHEN TO STAY HOME: A SELF ASSESSMENT

In the event	Action to Take
A member of the household tests positive for COVID-19, is awaiting results, or is likely experiencing COVID-19 symptoms?	1) Stay home 2) Call your doctor 3) Inform SRLCS <b>4) Consult with the School Nurse before returning to school.</b>
Your student is unwell with COVID-19 symptoms:	1) Stay home 2) Call your doctor 3) Inform SRLCS 4) Rest and Recover <b>5) Consult with the School Nurse before returning to school.</b>
Does the student have a fever of 100° or higher?	1) Stay home 2) Call your doctor 3) Inform SRLCS 4) Rest and Recover 5) Children must be fever free <b>without medication for 24 hours</b> before returning to school.

## **PERSONAL PROTECTIVE EQUIPMENT (PPE) REQUIREMENTS FOR STUDENTS, FACULTY & STAFF**

Face masks are recommended, but optional. Mask policies may be modified during the school year.

### **MORNING & AFTERNOON DROP OFF/ PICK UP**

Gates to the school will be propped open during Morning Drop off to limit contact with the handles. All doors are locked and secured at 8:00 AM and the campus is secured throughout the day.

#### **MORNING DROP OFF**

Early Drop Off begins at 7:00 AM. Students will have designated outside areas to play until departing for their classrooms at 7:30 AM. If weather restricts outdoor play, students will move to inside designated locations. Morning assembly begins at 8:00 AM.

#### **AFTERNOON PICK UP**

Pick up will take place in the car line beginning at 3:00 PM.

**EARLY CHILDHOOD (PK3, PK4, & K)      3:00 – 3:15 PM**

**ELEMENTARY (Grades 1 – 5)              3:15 – 3:30 PM**

**MIDDLE SCHOOL (Grade 6 – 8)         3:30 – 3:40 PM**

Reminder: Parents should never exit their vehicles during drop off or pick up. Please help us keep carline a “Cell Phone Free Zone”.

### **MORNING ASSEMBLY & WEEKLY MASS**

Morning Assembly is a foundation of our community at St. Rose of Lima Catholic School, and therefore will continue via live stream each morning to each classroom and to our school families throughout the 2021-2022 school year. However, students will rotate monthly to attend Morning Assembly.

August/September: Middle School

October: Upper Elementary (Grades 3-5)

November: Lower Elementary (Grades 1-2)

December: Early Childhood (PK4 – Kinder)

January: Middle School

February: Upper Elementary

March: Lower Elementary

April: Early Childhood

May: Middle School

Fun Fridays: Every Friday (weather permitting) Morning Assembly will be full school (PK3-8), outside on the field. Parents are also invited to attend.

We plan for Kindergarten – 8<sup>th</sup> Grade to return to Thursday mass. PK3 and PK4 will have three chapel events during the year.

## **IN THE CLASSROOM**

Teachers will provide demonstration and instruction for students on appropriate hygiene practices, handwashing techniques, and all other mitigation practices St. Rose of Lima Catholic School has adopted. Teachers will review and reteach throughout the year as necessary.

In all classrooms and school spaces, shared items and frequently touched surfaces will be surface-cleaned daily. Teachers will also incorporate more frequent hand-washing and hand sanitizing for all students.

## **LUNCH**

At the conclusion of lunch periods, staff and faculty will wipe down all surfaces and clear away trash. Classes will sit at their designated desks and chairs to maintain consistency in the cafeteria.

## **WATER FOUNTAINS**

Drinking Fountains will be unavailable at the start of the 2021- 2022 school year. If the state of the pandemic changes in our region, the school will reassess this policy at that time. Water bottle filling stations will be made available. Students should bring their own water bottle each day.

## **NURSE/CLINIC VISITS**

In the event of possible contagious symptoms, the nurse will travel to the individual classroom to consult with the student, or conduct a temperature check. If needed, the nurse will quarantine the student and contact his or her parents.

## **CAMPUS CLEANING**

Faculty and staff prop doors and wipe down frequently touched surfaces throughout the school day. Classrooms will have cleaning supplies readily on hand for teachers and students, along with air purifiers and filters to provide continuous clean air.

Cleaning crew members will clean bathrooms daily and night time cleaning crews will clean and sanitize all classrooms, bathrooms, offices, and the school clinic.

## **VISITOR POLICY**

St. Rose of Lima Catholic School will conduct temperature checks and wellness checks with all visitors arriving on campus. Cleared visitors will be issued a wristband.

## **SOCIAL AND EMOTIONAL CARE & CONCERN**

We encourage you to speak with your children about the current modifications for campus, and listen to their concerns. Comfort them and let them know that St. Rose of Lima Catholic School will continue to place complete focus on their safety and security.

St. Rose of Lima Catholic School has committed to providing a full time, on campus counselor to our students and families in the 2021 - 2022 school year. This counselor, alongside the faculty and staff, will provide age appropriate information on staying safe.

## **AFTERSCHOOL SPORTS AND ACTIVITIES**

Per the Catholic Schools Office, after school sports and clubs have been reinstated for the fall of 2021, assuming conditions remain agreeable.

## **RESPONSE IN THE EVENT OF EXPOSURE**

Any student who themselves either: (a) are lab-confirmed (PCR test) to have COVID-19; or (b) experience the symptoms of COVID-19 **must stay at home** throughout the infection period, and cannot return to campus until the school office screens the student to determine any of the below conditions for campus re-entry have been met:

- In the case of an individual who was diagnosed with COVID-19, the individual may return to school when **all three of the following criteria are met**:
  - at least one full day (24 hours) have passed since recovery (resolution of fever without the use of fever-reducing medications);
  - the individual has improvement in symptoms (e.g., cough, shortness of breath); and
  - at least ten days have passed since symptoms first appeared.
- In the case of an individual who has symptoms that could be COVID-19 and who is not evaluated by a medical professional or tested for COVID-19, such individual is assumed to have COVID-19, and the individual may not return to the campus until the individual has completed **the same three-step set of criteria listed above**.
- If the individual has symptoms that could be COVID-19 and wants to return to school before completing the above stay at home period, the individual must either:
  - (a) obtain a medical professional's note clearing the individual for return based on an alternative diagnosis and
  - (b) receive a lab confirmation (negative PCR) that they are free of COVID via acute infection tests.

## **QUARANTINE REQUIREMENTS**

- In the case of an individual who has been in close contact with a COVID positive individual, a quarantine is required.
  - A 7-day quarantine with PCR Test and no symptoms:
    - Individual tests on day 5 or after exposure and after receiving a negative PCR test and has no symptoms may return on day 8.
  - A 10-day quarantine with NO test and NO symptoms:



- No PCR test and no symptoms individual may return on day 11.
  - If the individual has symptoms, they must immediately self-isolate and follow symptomatic guidelines.
- People who tested positive for COVID-19 within the past three months and recovered do not have to quarantine or get tested again **as long as they do not develop new symptoms.** Individual must show positive PCR COVID-19 test result with date of specimen.
- People who have been fully vaccinated and show no symptoms are not require to quarantine. Individual must show vaccine record to document full vaccination.

St. Rose of Lima Catholic School continue to follow the guidance of the Archdiocese of Galveston-Houston Catholic Schools Office, Harris County and the Houston Health Department in determining next steps on a case-by-case basis.

## **HYBRID LEARNING MODEL**

As we strive for excellence in education for all our students, we aim to be flexible in providing a hybrid model of our program when it is needed. In the event that on campus delivery of the curriculum is not possible, and a fully remote learning program is not ordered by the State of Texas, the Hybrid Model will go into effect.

This model will be utilized when an entire class must quarantine or socially isolate. Each of these circumstances will be evaluated on a case-by-case basis as they occur with the assistance of the Archdiocese of Galveston-Houston Catholic School Office.

In this case, a collection of technology tools and real time access to students and faculty will enable lessons to be presented. Faculty and Staff are trained to monitor the progress of our students so that individual attention and conferencing is made available to them. St. Rose of Lima Catholic School has invested in technology and professional development of our teachers to continue to deliver excellence in education regardless of the location where the learning and teaching takes place.

## REMOTE LEARNING 2021 -2022

In the event that remote learning is required or mandated by the State, the following details outline the Remote Learning Plan for the 2021-2022 year. St. Rose of Lima Catholic School aims to increase the ease of navigating multiple platforms used by teachers to instruct, assess, and collect assignments from our students.

### REMOTE LEARNING TIME RECOMMENDATIONS

GRADE LEVEL	MINIMUM RIGOR	MAXIMUM RIGOR	RECOMMENDED SUSTAINED ATTENTION TIME
PK3-4	20 minutes per day	60 minutes per day	3-5 minutes
Kinder	30 minutes per day	90 minutes per day	3-5 minutes
1 <sup>st</sup> -2 <sup>nd</sup>	45 minutes per day	90 minutes per day	5-10 minutes
3 <sup>rd</sup> -5 <sup>th</sup>	60 minutes per day	120 minutes per day	15-30 minutes
6 <sup>th</sup> -8 <sup>th</sup>	Class: 15 mins per day; Total: 90 mins per day	Class: 30 mins per day; Total: 180 mins per day	1 subject area or class

## EARLY CHILDHOOD (PK3, PK4, and Kindergarten)

### OVERVIEW

- Students will meet twice daily, in shortened blocks, with homeroom teachers for a lesson as they would on campus.
- Lessons will be done as a whole class.
- Students will follow a consistent and definite schedule that adheres to a Monday - Friday schedule.
- Daily meetings will occur at consistent times to ease navigation and reduce confusion.
- Ancillary Teachers will meet with students on rotation and provide lessons through the SeeSaw app.
- Independent Practice or choice boards will be given.
- Built into the schedule will be opportunities for teacher check-ins with student/parent on a weekly basis.

### TENTATIVE REMOTE DAILY OUTLINE

- Morning Assembly
- Morning Academic Zoom (Circle Time/Instruction)
- Ancillary Zoom (on weekly rotation)
- Afternoon Academic Zoom (Afternoon Prayer, Closing Circle)

Additional lessons posted on Seesaw app.

## **LOWER ELEMENTARY SCHOOL (Grades 1 and 2)**

Our lower elementary school students will continue the curriculum from the classroom into their remote learning environment. The balance of our rigorous curriculum, while being intentional about the time we require students to be in front of a screen, is our goal. We also aim to increase ease of navigation by minimizing the different platforms used by teachers to instruct, collect assignments, and assess our students.

### **OVERVIEW**

- Students will meet twice daily, in shortened blocks, with homeroom teachers for a lesson which will reflect normal class as much as possible.
- Lessons will be completed as a class and teachers will also have weekly small groups.
- Students will follow a consistent and definite schedule that follows a Monday through Friday rotation.
- Core subjects will occur at the same time every day to ease navigation and reduce confusion.
- Independent work will be assigned as well as homework and projects.

### **TENTATIVE REMOTE DAY OUTLINE**

- Morning Assembly
- Morning Zoom (Morning Routine, Academic Lesson)
- Ancillary Zoom (on weekly rotation)
- Afternoon Academic Zoom (Afternoon Prayer, Questions/Clarifications)

Additional lessons and activities posted on Seesaw app.

## UPPER ELEMENTARY AND MIDDLE SCHOOL (Grades 3 - 8)

### OVERVIEW

Our lower elementary school students will continue the curriculum from the classroom into their remote learning environment. The balance of our rigorous curriculum, while being intentional about the time we require students to be in front of a screen, is our goal. We also aim to increase ease of navigation by minimizing the different platforms used by teachers to instruct, collect assignments, and assess our students.

The following points may be helpful as you try to envision what remote learning will look like for Grade 3 through Middle School.

- During remote learning, students will follow a structured, Monday through Friday, schedule rotation. Core classes will occur at the same time every day. This should ease navigation of classes and reduce confusion.
- Students will have opportunities built into their daily schedule that will allow them to seek assistance from teachers in a small group setting (Tutorials).
- Students will meet daily, in defined blocks, with core teachers for a synchronous video lesson that reflects an in-person class as much as possible. Other subject areas will meet with their students on alternating days and times.
- Homework will continue to be assigned, graded and recorded in a timely manner.
- All coursework will be completed through the Microsoft365 program.

### BELOW IS A SAMPLE MIDDLE SCHOOL SCHEDULE

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Math	Math	Math	Math	Math
Science	Science	Science	Science	Science
Social Studies	Social Studies	Social Studies	Social Studies	Social Studies
Religion	Elective	Religion	Elective	Religion
Tutorials	Tutorials	Tutorials	Tutorials	Tutorials
ELA	ELA	ELA	ELA	ELA
Spanish	PE	Spanish	PE	Spanish

## **AFTER REVIEW, I STILL HAVE QUESTIONS**

If you still have specific questions that were not addressed in this document, please contact:

- Policy questions – School Administration [bdrabek@stroselima.org](mailto:bdrabek@stroselima.org) [stellier@stroselima.org](mailto:stellier@stroselima.org)
- Learning or academic questions – Student's Teacher
- Health questions – School Nurse [aamalfi@stroselima.org](mailto:aamalfi@stroselima.org)