



## St. Rose of Lima Catholic School Classroom Volunteer Opportunities

### **For ALL VOLUNTEERS:**

**Must be certified through CMG Connect to volunteer on campus and to chaperone field trips.** A link to register for certification is available on the SRL school website under the Parents tab. Certification is valid for 6 years.

**Lead Room Parents:** The Lead Room Parents will serve as liaisons between the PTO Early Education Chair, PTO Elementary Chair or PTO Middle School Chair, Teachers and class parents. Responsibilities include:

- Coordinating and/or seeking out Parent Coordinators for events during the school year as stated below.
- Overseeing Halloween, Gala Art Project, and all class specific Coordinators. Event specific Coordinators will monitor participation of their class, encourage class parents to contribute/volunteer, and communicate incentives (provided by Committees or Teachers) to the class.
- Remind parents who have signed up on the Sign Up Genius of their upcoming activities/deadlines.

**Parent Volleyball Tournament Team Captains (Sept):** Class captains recruit class parents to play on respective class volleyball teams at the annual tournament and help to coordinate team practices. This is a fun event that allows parents to get to know each other, be competitive and raise money for their PTO and SRL. Captains will help communicate brackets, game times and additional details to players. Please note: Depending on tournament schedule, your team may need to present on both Friday evening and Saturday for games.

**Halloween Festival Class Coordinator (Oct):** The Class Coordinator will send correspondence to your class parents regarding volunteer signups for your class's assigned game/booth, raffle ticket sales, t-shirt sales and other festival information. This is our Annual Fall (Halloween) school fundraiser. The Halloween Festival Committee relies heavily on parent involvement to ensure we have fun and successful event! Families will be asked to sell raffle tickets as well as to have at least 1 parent volunteer for a minimum of 30 minutes during the festival. The Committee will also need more volunteers to help chair and support different venues at the festival (i.e. decorating, food, games, etc). Day of volunteer opportunities will be made available through Sign Up Genius.

**Halloween Class Party Coordinator (Oct):** The Party Coordinator will contact their respective teacher to discuss the recommended party plan. Responsibilities may include coordination of snacks/drinks and possible activities/projects for students.

**Veteran's Day (5<sup>th</sup> Grade Families to Host) (Nov):** This is a school wide ceremony/reception to honor our veterans. Fifth grade parents are asked to provide coffee and juice along with donuts and cookies for veterans and guests. Parent volunteers are needed for reception set-up, hosting and clean-up. Fifth Grade teachers are the coordinators for this event and should be contacted for exact reception needs. Typically, the event runs until 10 am.



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**Las Posadas** for PreK and Kinder only (**PK3 Parents to Host**)(**Dec**): There will be a Sign Up Genius link provided to PK3 families to sign up for help with refreshments during this evening event. PK3 parent volunteers are needed to allow Pre-K and Kinder parents to participate and enjoy.

**Christmas Class Party Coordinator (Dec)**: The Party Coordinator will contact their respective teacher to discuss the recommended party plan and communicate with class parents. Responsibilities may include coordination of snacks/drinks and possible activities/projects for students.

**GALA Art Project/Basket Coordinator (Dec/Jan)**: The **SRL GALA** is an **adult only** dinner and auction designed to raise funds for the school. **Art Project Coordinator/Basket Coordinator** duties include:

- Coordinate with Gala Committee/PTO to determine what your class will contribute
- Coordinate with teachers on date/time for students to create the art project and see project to fruition OR Coordinate collecting/creating items for a themed basket
- Turn in items by specified deadline to School Office for the GALA auction

**Valentine's Class Party Coordinator (Feb)**: The Party Coordinator will contact their respective teacher to discuss the recommended party plan. Responsibilities may include coordination of snacks/drinks and possible activities/projects for students.

**Teacher Appreciation Class Coordinator(early May)**: Teacher Appreciation Week is to show our appreciation for our fantastic SRL teachers and staff. PTO hosts Teacher/Staff Appreciation events throughout the week. The Coordinator will decide/organize their class efforts to make their teachers, aides and ancillary teachers feel special. It is up to the discretion of the Coordinator and parents in each class as to how to do so. Parents and students are also welcome to show their individual appreciation for teachers and staff as they see fit.

**End of Year Class Party Coordinator (Last Day of School)**: Yes, one last party! The Party Coordinator will contact their respective teacher to discuss the recommended party plan. Responsibilities may include coordination of snacks/drinks and possible activities/projects for students.